O-UNI

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6 May 1969

MEMORANDUM FOR: Director of Research and Development

THROUGH

: Special Panel, CSP

SUBJECT

: Recommendation for Promotion -

GS-4 to GS-5

25X1A9a

Division as a Clerk-Stenographer on 9 July 1968. She started with a competence in typing and shorthand, both of which have developed in technical proficiency during the ensuing period. More importantly, her general maturity, attitude and spirit of cooperation have developed more rapidly. She is currently performing an excellent function with the Division.

2. It is recommended that the promoted from a GS-4, step 1, to GS-5, step 1. 25X1A9a

SIGNED

25X1A9a

C/AP/ORD/DD/S&T

RECOMMEND APPROVAL:

STANKIN

3 JUN 1969

Chairman, Special Panel, CSP

Da te

APPROVAL:

25X1A9a

Director of Research and Development

1 1 JUN 1969

Distribution:
Orig. & 1 - Addressee; 1 - CSP; 1 - AP/ORD; 1 - ORD Personnel

C/AP/ORD/DD/S&T/jd (3486)

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